

Applying for a library card:

Harlingen Public Library cards are FREE of charge for new and renewing applicants.

Patrons need to fill out a library application per person and return it to the Circulation counter with the required documentation.

Children 16 years and younger MUST be accompanied by a parent or guardian card holder during application process for full privileges. (*including replacement cards*)

Make sure to bring one of the following:

- ◆ Valid Driver's license or ID with photo and current Texas mailing address.
- ◆ Valid U.S. Passport, Alien registration card, other state or federal issued photo ID and current Texas mailing address.

Library cards are non-transferable. Exception is made for parent/guardian of children linked to their account.

Cost:

Lost Card	\$5.00
Damaged/non-usable Card	\$3.00

Library cards are valid for 2 years from the date of issue.

Follow us on:



CONTACT US:

956-216-5800

Website: <https://harlingenlibrary.org>

Email: feedback@harlingenlibrary.com

*For a complete copy of our policies, see any service desk.

THERE'S ALWAYS SOMETHING HAPPENING
AT THE HARLINGEN PUBLIC LIBRARY!

HARLINGEN PUBLIC LIBRARY

410 '76 Drive

Harlingen, Texas 78550



Library Hours:

Monday - Thursday

10 a.m. - 8 p.m.

Friday - Saturday

10 a.m. - 5 p.m.

Sunday

1 p.m. - 5 p.m.

Overdue Materials:

Library materials are overdue 1 day after the due date.

Card Restrictions:

Total number of items allowed:

15 items per card

DVDs: **3 per card**

CDs/Audio Kits: **7 per card**

“New” Books: **5 per card**

Electronic Material
(Over Drive): **5 per card**

Borrowing Period:

Electronic titles checked out through Overdrive automatically expire from your device after 21 days.

Books & Audio CDs **21 days**

DVDs & Music CDs **7 days**

Renewals *** 2 per item**

(Renewals may be done in person by phone 956-216-5810, by text 956-255-8422 or online through the patron's account. Items with holds/reserves may not be renewed.)

Patrons will not be allowed to checkout library materials if they have any overdue library items, library card usage blocks or more than \$5 in fines or fees.

*For your convenience the outside book drop is located in back of building and is available 24 hours.



Fines for:

CDs/DVDs placed in book drop:

\$1 per CD/DVD

Overdue items:

25¢ per item per day

Maximum fine for overdue items is:

\$5.00 per item

Maximum fine for all overdue items is:

\$75.00

*amounts vary for lost/damaged items.

Copies/Printouts:

10¢ per page for black/white

25¢ per page for color

(*Self-serve printing station*)

Faxing services:

Local fax transmission charges are:

\$1.50 1st page (provided *cover page*)

\$1.00 additional pages

Long distance fax transmission charges are:

\$2:00 1st page (provided *cover page*)

\$1.50 additional pages

No International fax transmissions

(including Mexico & Canada)

Fax transmissions may **NOT** be received.

Payment must be made at the Circulation Desk via cash or check before documents may be faxed.

COMPUTER USE:

Patrons may sign in for computer usage at the public computer or at either reservation station using their **own current** library card as long as it is in good standing. Log in using your library card number and last name as password.

Reservations are held for 5 min only.

Patrons are guaranteed 45 min of computer usage. If computers are available, the computer reservation system will ask if you need more time. This is when you click and choose YES!



The system will give you an additional 15 minutes in increments, to continue your usage. When it is busy and others are waiting for a computer you will NOT get asked for additional time. The system will close your session when time has run out.

The computer will give you a **10 minute warning, a 5 minute warning and a final 1 minute warning** reminding you to save your work and to log out of all personal accounts. The library is not liable for any sensitive accounts left open!

Sessions will automatically log out after 5 minutes of in-activity!

Violation of Library Acceptable Computer and Internet Policy will result in suspension of computer privileges!